



**DETROIT LONG TERM CARE SYSTEM CHANGE TASK FORCE
TRAINING SUBCOMMITTEE MEETING**

**SEIU HEALTHCARE MICHIGAN
2604 4TH STREET
DETROIT, MICHIGAN 48201**

**MONDAY, FEBRUARY 2, 2009
3:00 P.M. – 5:00 P.M.**

MINUTES

PRESENT

- Karen Watson
- Anita Caref
- Urseal Ward
- Dr. Peter Lichtenberg – (By Phone)
- Fay Flowers – (By Phone)
- Maureen Sheahan
- Willie Mae Pope
- Barbara Owens

ABSENT

- Rachel McLaury
- Dr. Debraha Watson
- Lorraine Lewis

I. WELCOME & INTRODUCTIONS

Anita Caref asked all members to introduce themselves.

II. REVIEW AND APPROVAL OF THE MEETING MINUTES

Ms. Caref asked for a motion to approve the meeting minutes of November 12, 2008 and January 12, 2009. There was a motion by Fay Flowers, second from Maureen Sheahan; all approved the meeting minutes of November 12, 2008 and January 12, 2009.

III. TASK FORCE UPDATES

The following task force updates were given by Karen Watson:

- The next Leadership & Steering Committee meeting is February 6, 2009. The next full Task Force (and LTC Policy Forum) meeting is March 27, 2009 at 9:00 A.M. at Sacred Heart Seminary.

- We are in our policy recommendation phase of the Task Force. All the Subcommittees are looking at what recommendations either regulation (Federal or State) or administrative rules may need to be changed in the long term care system. On January 30, 2009, the first wave of policy recommendations was given to the Legislation & Regulation Subcommittee for review. All subcommittees will submit there recommendations to the Legislation & Regulation committee.
- During the month of February, the Legislation & Regulation subcommittee will be receiving recommendations and putting everything together. The final package of recommendations will be given to the Task Force Co-Chairs for final recommendation and to present to the Detroit Delegates. On March 27th, the Task Force members will see the recommendations that are coming out of the all of the subcommittees.

IV. DISCUSSION OF POLICY RECOMMENDATIONS

The subcommittee discussed and proposed they present the following recommendations to the Legislation & Regulations subcommittee:

- Mandate annual in-service training hours from 12 to 16 for CNA's
- Peer Mentoring Program
- Person Centered Care Training (FIMS modules)
- CNA/Hospice Aid Training and Administration Enhancement – LTC Advisory Support Workgroup
- Enhance the working relationship between MI Works Agencies and LTC Providers

Recommended training topics for CNAs:

Quality of Life	Team Work	Dementia
Improved Communications	Working with Families	Abuse & Neglect
Depression	Skills Review	Mentoring CNA's
Diverse Cultures & Clients	Career Ladder	

Anita Caref mentioned there needs to be a campaign to promote adult learning center approaches to training rather than the packets or quizzes that are given for on-line nurse aid training.

ADJOURNMENT

Meeting was adjourned at 4:27 p.m.

Respectfully submitted by: Barbara Owens

Moving Towards Enhancing the Quality of Care

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