



**Detroit Long Term Care System Change Task Force
Independent Living Services Subcommittee Meeting
Hildred Drew Dale Conference Center
1333 Brewery Park Boulevard, Suite 200
Detroit, Michigan 48207
Wednesday, November 5, 2008
9:30 A.M. – 11:30 A.M.**

AGENDA

- I. WELCOME & INTRODUCTIONS**
- II. REVIEW & APPROVAL OF MEETING MINUTES – OCTOBER 22, 2008**
- III. OLD BUSINESS**
 - A. LTC SYSTEM CHANGE TASK FORCE UPDATE**
 - B. FOCUS GROUP STRATEGY**
 - 1. Review of Focus Group Questionnaire**
 - 2. Review of Recruitment Strategy**
 - 3. Facilitator Selection & Training**
 - 4. Focus Group Incentives (Non-professionals)**
 - 5. Locations/Date/Time**
 - 6. Data Collection & Analysis**
 - C. DATA REQUIREMENTS**
 - 1. Market Analysis – Community Research Group**
 - 2. Other Available Data (Housing Studies)**
- IV. NEW BUSINESS**
 - A. REGULATIONS AND ADMINISTRATIVE RULES DATA GATHERING**
 - B. REVIEW OF REVISED MATRIX**
 - C. POLICY RECOMMENDATIONS PROCESS/STRATEGY**
- V. NEXT STEPS/AGENDA BUILDING**
- VI. ANNOUNCEMENTS**
- VII. ADJOURNMENT**

Moving Towards Enhancing the Quality of Care