



**Detroit Long Term Care System Change Task Force**  
**Long Term Care Stakeholder Engagement Subcommittee**  
**Meeting Minutes**

**Date:** Wednesday, March 18, 2009  
**Time:** 3:00 p.m. – 5:00 p.m.  
**Place:** Detroit Area Agency on Aging  
Hildred Drew Dale Conference Room, 1<sup>st</sup> Floor  
1333 Brewery Park Blvd  
Detroit, MI 48207

**MEMBERS PRESENT**

Eric Foster, Co-Chair  
Margie Young  
Jackie Raxter  
Laura Champagne

**STAFF**

Joyce Henderson, Facilitator  
Rachel McLaury, Recorder  
Anne Holmes Davis

**GUEST**

Karen Dumas

**MEMBERS EXCUSED**

Thomas Cervenak, Co-Chair  
Monique Marks, Co-Chair  
Louis Green  
Valerie Weatherly  
Leslie Wiggins  
Kevin Kelley  
Kendra Howard  
Alfonso Bermea, Jr.  
Rufus Gaston  
Horatio Vargas  
Sarah Gleicher  
Sherry McGee  
Gale Simmons

**MATERIAL DISTRIBUTED**

Meeting Minutes— February 18, 2009  
Flyer— Detroit LTC Policy Forum  
Detroit LTC System Change Task Force program goals and outcomes  
Detroit LTC System Change Task Force Summit proposed plan session

## **WELCOME & INTRODUCTIONS**

Joyce Henderson called the meeting to order in the absence of the chairs, and welcomed all subcommittee members and asked all members to introduce themselves.

## **REVIEW AND APPROVAL OF MINUTES**

Ms. Henderson asked all subcommittee members to review the meeting minutes. Jackie Raxter made a motion to accept the minutes of February 18, 2009, second by Laura Champagne. Motion carried.

## **COMMITTEE TASKS**

### A. Debriefing of Advocacy Network Meeting—March 4, 2009

Ms. Champagne mentioned she felt there was an excellent turnout and Paul Bridgewater did an outstanding presentation of laying out the plan for the Detroit community advocacy network. Ms. Raxter mentioned a few individuals seated at her table were unsure on the next steps or how they can become involved in the advocacy network.

Eric Foster, co-chair took the gavel and noted that he had a conversation with the other two co chairs Thomas Cervenak and Monique Marks and they thought the meeting went well and felt there was great representation from the various community and organizational sectors, though they said there was a lack of representation from insurance agencies and financial institutions. Mr. Foster mentioned that the co-chairs discussed how to move forward on development of the advocacy network.

### B. Development of the Advocacy Network Operational Structure

Mr. Foster reviewed the Board Governance. A previous recommendation for the number of board members was slated to have 15 to 21 persons. Ms. Henderson recommended having a 15 member board. All subcommittee members agreed. The board will consist of 15 members, 5 appointed individuals from the 5 Senate districts, the remaining members will consist of members of the LTC Stakeholders Engagement Subcommittee core group, consumers, family council members, and caregivers. Ms. Champagne stated although the board will have representation from the Senate districts she recommends also having representation from the House districts.

Mr. Foster recommended developing by-laws for the board. Ms. Champagne volunteered to write a first draft. Mr. Foster stated, he will talk with Mr. Cervenak and Ms. Marks and ask a few other core members to work with Ms. Champagne on

the development of the board by-laws. There was further discussion on the role of the board Ms. Champagne mentioned that previous conversations with Mr. Bridgewater the board would act as an advisory committee for the advocacy network.

The subcommittee discussed the initial goals of programming and suggested the following:

- 1) Legislative and Advocacy Engagement-- working with the Detroit Delegation on Appropriations and Regulations
- 2) Community Education-- especially educating family members on LTC options including educational and informational sessions, participating in community health fairs, working with skilled nursing facilities on the development of resident and family councils

The subcommittee discussed staffing, Ms. Champagne mentioned not all parts of the advocacy network can be developed/determined without staffing including developing community educational programs and defining the advocacy network. The subcommittee discussed that they would recommend having 1 or 2 individuals per Senate district, a program director, volunteer coordinator, administrative support, fund development specialist also depending when communication and public relations begin it may be ideal to have a communication specialist.

Mr. Foster suggests that an assignment for one of the subcommittee core group members could be is to research fund development options based on the 3 models presented by Hollis Turnham, PHI Michigan. Another option in the future is to explore the idea of proposing a senior tax mileage at the county level.

#### C. Discuss and Give Feedback on the input on the LTC Summit—May 15, 2009

Karen Dumas discussed the goal of the LTC summit to promote the adoption and implementation of the Detroit Long Term Care System Change Task Force's Advocacy Platform through education, community awareness, civic engagement and advocacy. Ms. Dumas outlined the outcomes of the summit to include: presentation of policy recommendations, long term care education, navigation of the long term care system and recruitment of community advocates for civic engagement. Ms. Dumas highlighted the proposed planned sessions and asked subcommittee members for their feedback. The planned sessions have not been finalized.

### **AGENDA BUILDING/NEXT STEPS**

Ms. Henderson will send out an email to all subcommittee members with the changes of the components and structure of the Detroit Advocacy Network. The next meeting is scheduled for Wednesday, April 8<sup>th</sup> 9:00 a.m. to 11:00 a.m. at Detroit Area Agency on Aging in the Hildred Drew Dale Conference Room, 1<sup>st</sup> Floor.

### **ADJOURNMENT**

Meeting was adjourned at 5:15 p.m.

Respectfully submitted by:  
Rachel McLaury

*Moving Towards Enhancing the Quality of Care*

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