



## Meeting Minutes



### DETROIT LONG TERM CARE SYSTEM CHANGE TASK FORCE TRAINING SUBCOMMITTEE MEETING MEETING MINUTES

**Date:** Monday, March 9, 2009  
**Time:** 4:00 p.m. – 5:00 p.m.  
**Location:** Conference Call

#### **MEMBERS PRESENT**

Anita Caref  
Urseal Ward  
Maureen Sheahan

#### **MEMBERS EXCUSED**

Dr. Peter Lichtenberg  
Dr. Debraha Watson  
Lorraine Lewis  
Fay Flowers  
Willie Mae Pope

#### **STAFF**

Karen Watson, Facilitator  
Rachel McLaury, Recorder

#### **CALL TO ORDER**

Anita Caref called the meeting to order at 4:00 p.m.

#### **MATERIAL DISTRIBUTED**

- Meeting Minutes—February 2, 2009
- CNA/Hospice Aid Training & Administration Enhancement Recommendation including the Core Competencies for Certified Nursing Assistants and Hospice Aides document (*DRAFT going to LTCSS Advisory Commission*)
- Training Subcommittee Policy Recommendations

#### **WELCOME & INTRODUCTIONS**

Anita Caref welcomed all subcommittee members.

#### **REVIEW AND APPROVAL OF THE MEETING MINUTES**

Ms. Caref asked all members to review the meeting minutes. Maureen Sheahan made a motion to accept the minutes of February 2, 2009, seconded by Urseal Ward. Motion carried.

## **OLD BUSINESS**

Karen Watson updated subcommittee members on upcoming full task force meetings:

- Policy Forum will take place March 27, 2009 at 9:30 a.m. to 12:00 p.m. at Greater Grace Conference Center.
- The Long Term Care Summit/Conference will take place May 15, 2009 at Greater Grace Conference Center and the time is to be determined.

Ms. Watson updated the subcommittee on any further clarification on the policy recommendations from the Legislation & Regulation subcommittee:

### **Policy Recommendation I: CNA/Hospice Aid Training and Administration Enhancement**

The Legislation & Regulation subcommittee supports this recommendation with no changes.

### **Policy Recommendation II: Amend Regular In-Service Education Time for Nurses Aides**

The Legislation & Regulation subcommittee supports this policy recommendation however recommends adding an additional topic to the in-service training for nurse aides. The topic that will be added is HIV training.

After further discussion of this policy recommendation the subcommittee members suggested noting a training model for the in-service topic "Preventing Adult Abuse and Neglect." The training model the subcommittee members will recommend is the Facilitator Instructional Modules (FIMS). FIMS is a training program that uses adult learner-centered approaches; easy to use by educators for in-service training in a wide variety of long-term care settings; and effectively address abuse and neglect.

Ms. Watson stated that a nursing facility owner asked if there is a career ladder in place for a CNA to become a LPN. Ms. Caref explained that the Nursing Facility Enhancement project goal is to enhance the skills of current CNAs and to provide a training foundation for individuals that want to become LPNs. Ms. Caref expressed that there is already a shortage of CNAs and if current CNAs want to further their education and become a LPN she fears some of the CNAs may leave the nursing home field early due to burnt out if they do not receive the proper training and ongoing support needed to care for today's nursing facility patients. All subcommittee members agreed.

**Policy Recommendation III:** Enhance the Capacity of Michigan Works Agencies to Support Long Term Care Capacity

The Legislation & Regulation subcommittee asked for further clarification on whether Michigan Works Agencies (MWAs) provide any pre-employment training classes or counseling. Ms. Sheahan stated there is a lot of inconsistency with MWAs offices. The subcommittee members recommended adding to bullet #2 "Guide for MWAs on how to be more responsive to long term care employers" to include "job readiness and literacy skills."

**Policy Recommendation IV:** Support the of Peer Mentoring Programs

The Legislation & Regulation subcommittee supports this policy recommendation but stated no funding source was identified for this policy recommendation. The subcommittee members identified two funding sources to add to the policy recommendation including: utilizing CMP dollars and the federal stimulus package dollars available to the State of Michigan.

**ADJOURNMENT**

Meeting was adjourned at 4:47 p.m.

Respectfully submitted by: Rachel McLaury

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